

**Central Appraisal District of Johnson County Board of Directors Regular Meeting**  
 Monday, October 20, 2025 – 6:00 p.m.  
 Cross Timbers Branch Meeting Room, Cleburne Conference Center  
 1501 W. Henderson Street Cleburne, Texas

**In Attendance**

**JCAD Board of Directors**  
 Chairperson Peter Svendsen  
 Vice Chairperson John Wood  
 Director Amy Lingo  
 Director Tina White  
 Director Larry Trammell  
 Director Chris Saunders

**JCAD Staff**  
 Mr. Jeff Law, Interim Chief Appraiser  
 Ms. Brittany Vereen, Director of Appraisal Operations  
 Ms. Amy Gill, Director of Support Services

**JCAD Legal Counsel**  
 Mr. Matthew Tepper, President & Managing Attorney, MVBA, P.C.

*(Audio Reference: 2510 Special 1 of 1, 00:00:00 - 00:05:17)*

**1. CALL TO ORDER**

- A quorum being present, Chairperson Peter Svendsen called the meeting to order at 6:00 p.m., Monday, October 20, 2025, at the Cross Timbers Branch Meeting Room, Cleburne Conference Center, Cleburne, Texas.

**2. WELCOME**

- By Chairperson Svendsen

**3. INVOCATION**

- By Chairperson Svendsen

**4. PLEDGES OF ALLEGIANCE**

**5. RECOGNITION OF GUESTS**

- There were no guests recognized.

**6. NON-AGENDA PUBLIC COMMUNICATIONS**

- There were no public communications.

**7. ACTION ITEMS**

**7a. General Action Items**

7a. Discuss and possibly take action to appoint an individual as Chief Appraiser of the Central Appraisal District of Johnson County.

- No action was taken on Item 7. The Board proceeded to the next agenda item.

**8. RECESS INTO EXECUTIVE SESSION**

Sec. 551.071.

- (1) when the governmental body seeks the advice of its attorney about:
  - (A) pending or contemplated litigation; or
  - (B) a settlement offer; or
- (2) on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

- The Board recessed into Executive Session at 6:02 PM.

**9. RECONVENE INTO REGULAR SESSION**

*(Audio Reference: 2510 Special 1 of 1, 00:05:17 - 00:11:46)*

**9a. Consider taking action on anything discussed in Executive Session**

- Chairperson Peter Svendsen reconvened the meeting and requested that Director Larry Trammell, Chair of the subcommittee for the Chief Appraiser search, provide an update on the recruitment of a new Chief Appraiser.
- Director Trammell reported that the recruitment process for a new Chief Appraiser began on July 9th, and the final interviews were conducted on October 11th, making the formal process approximately 94 days in length. He stated that 95 individuals were initially contacted regarding the opportunity, and of those, 42 were

formally invited to apply. From that group, 16 individuals expressed interest, and 10 submitted résumés to MacKenzie Eason, the firm contracted by the Board to conduct the recruitment.

Director Trammell stated that the Board was very pleased with the results produced by the firm. He noted that several Board members participated in candidate interviews and expressed appreciation to Director Tina White, Chairperson Peter Svendsen, and Secretary Brannon Potts for their work on the subcommittee. He also recognized Interim Chief Appraiser Jeff Law, who served as a technical advisor to the subcommittee, and acknowledged Mr. Darren George of MacKenzie Eason for leading the search effort. Director Trammell thanked all involved for their contributions to the recruitment process.

Director Trammell reported that three candidates advanced to the final stage of the recruitment process, and the search committee was unanimous in selecting the top finalist. He stated that preliminary negotiations have been conducted and that a conditional agreement has been reached, subject to full Board approval.

Director Trammell noted that the selected finalist, Mr. Mitch Fast, has 26 years of experience in property appraisal and appraisal district operations. He stated that Mr. Fast has a demonstrated record of leadership in the public sector, strong communication skills, and a strategic understanding of operational efficiency and community service. Director Trammell expressed confidence that Mr. Fast represents the strongest and best fit for Johnson County.

- **Board Action**
  - Director Trammell made a motion to approve Mr. Mitch Fast as the new Chief Appraiser of Johnson County Central Appraisal District.
  - Vice Chairperson John Wood seconded the motion.
  - The motion carried unanimously.
- Chairperson Svendsen congratulated Mr. Mitch Fast and stated to those in attendance that the Board was unanimous in its selection. Director Tina White asked whether Chairperson Svendsen wished to invite Mr. Fast to the microphone to offer remarks.
- Mr. Fast thanked the Board for their consideration and for the support they expressed as he assumes the role. He stated that he will do his best to focus on equal and uniform valuations based on market data, strong customer service, and maintaining a fair and professional environment. He expressed that he is committed to the success of the appraisal district and hopes to serve the organization long-term. Mr. Fast thanked the Board for their confidence in him.
- Director Trammell requested that the Board have Mr. Fast sign the employment contract, and Mr. Fast proceeded to sign the contract.

## 11. CLOSING ITEMS

### 11a. Propose Future Agenda Items

- No items were proposed.

### 11b. Set Next Meeting Date

- Thursday, November 13, 2025

### 11c. Adjourn

- Vice Chairperson John Wood made a motion to adjourn.
- Director Larry Trammel seconded the motion, which carried unanimously.

Approved this 11 day of Dec., 2025.



Peter Svendsen, Chairman



Brannon Potts, Secretary