

**CENTRAL APPRAISAL DISTRICT OF JOHNSON COUNTY  
109 N. MAIN, CLEBURNE, TX 76033**

April 15, 2025

The Board of Directors of the Central Appraisal District of Johnson County met in special session on Tuesday April 15, 2025 at 6:00 p.m. at the Cleburne Conference Center, 1501 W. Henderson St., Rm. Cross Timbers Branch, Cleburne, Texas after the agenda was duly posted in accordance with the Open Meetings Act.

Members present were: Peter Svendsen, Chairman; John Wood, Vice Chairman; Amy Lingo, Director; Brannon Potts, Director; Tina White, Director; Larry Trammell, Director and Scott Porter, Johnson County Tax Assessor/Collector.

Staff present was Brittany Vereen, Acting Chief Appraiser and Amy Gill, Support Services Director. Jessica White, Administration Director recorded the minutes of the meeting.

Visitors present were Bruce Medley, Attorney with Perdue, Brandon, Fielder, Collins & Mott, Chris Saunders, Rebecca Townsend, Derek Townsend and Kim Jones. Chairman Svendsen welcomed everyone, Director Potts gave the invocation. The Pledge of Allegiance to the U.S.A flag and Texas pledge was led by Chairman Svendsen.

**Agenda Item 1. (Acceptance of Board Member Resignations and Declaring Vacancies)** Chairman Svendsen asked for a motion to accept the resignations of Mike Mizell and Duaine Goulding. Motion by Wood to accept the resignations of both; seconded by White. 7-Yes; 0-No. Chairman Svendsen then called for a motion to declare the vacancies for those seats. Motion by Trammell; seconded by White. 7-Yes; 0-No

Brittany Vereen will mail letters to the taxing entities tomorrow regarding the vacancy of Mr. Goulding's seat and ask for nominations

**Agenda Item 2. (Appointment of New Board of Director)** Chris Saunders gave a brief summary of his involvement with the community of Johnson County. Director White asked if he is still planning to stay on the planning and zoning committee. He stated that he would. Director White then asked if he would also be able to be a part of one of the subcommittees. He stated that he would. Director Trammell gave an overview of the current subcommittees. Director Lingo arrived at 6:05 pm. Director Potts made a motion to appoint Chris Saunders as the new Board of Director; seconded by Trammell. Bruce Medley stated Mr. Saunders will fill the elected members vacancy. That term will end November 2026. Mr. Saunders will be sworn in at the next meeting.

**Agenda Item 3. (Appointment of New Secretary)** Chairman Svendsen stated he has asked Director Potts to fill the role of Secretary. Motion by Trammell to approve; seconded by White. 7-Yes; 0-No

**Agenda Item 4. (Approve Bank Signatories)** Brittany Vereen and Vice Chairman John Wood volunteered to be added to the bank accounts. Motion by Wood to approve; seconded by Lingo. 7-Yes; 0-No

**Agenda Item 5. (Approve Audit Services Consultant RFP)** Chairman Svendsen thanked Director Trammell and Director White for their hard work on the RFP. Director White stated Vice Chairman Wood had done most of the leg work already. Director Lingo asked if changes could be made once the RFP has been sent and accepting. Discussion was had regarding any possible changes that could be made and any additions to the scope of work once the audit had been started. Motion by Trammell to approve the RFP as presented; seconded by Wood. 7-Yes; 0-No.

**Agenda Item 6. (Approve 2025-2026 Investment Policy)** Jessica White explained the investment policy is required to be adopted annually by the Public Funds Investment Act and that no changes had been made since last year. Director Lingo made a motion to approve the investment Policy with the removal of Jim Hudspeth's name from page 14; seconded by White. 7-Yes; 0-No

**Agenda Item 7. (Approve Purchase of Microphones)** Chairman Svendsen mentioned the possible need for microphones during the meetings. After discussion it was determined Vice Chairman Wood will look into pricing for the microphones. This item will be tabled til May 8th. Motion by Trammell to table; seconded by White. 7-Yes; 0-No.

**Agenda Item 8. (Non-Agenda Public Communications)** There were no non-agenda public communications.

**Agenda Item 9-10 (Executive Session)** No executive session was called for.

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**Agenda Item 11. (Next Meeting)** The next scheduled board meeting will be held on Thursday, May 8th.

**Agenda Item 12. (Adjournment)** At 6:36 p.m. Chairman Svendsen called for a motion to adjourn the meeting. Motion by Trammell; seconded by Wood. 7-Yes; 0-No.

Approved this 8th day of May, 2025.



Peter Svendsen, Chairman



Brannon Potts, Secretary